

## 1 PURPOSE OF THIS GRANT

Travel grants from Flanders Literature are intended to increase the international visibility and mobility of authors and illustrators from Flanders, and of translators.

## 2 WHICH ORGANISATIONS AND EVENTS QUALIFY?

Flanders Literature awards grants to foreign organisations and publishers which invite Flemish authors (writers, illustrators, and comic book authors) or translators from Dutch to events abroad that are closely linked to their literary activity. Such events may include readings, press presentations, festivals, book fairs, exhibitions, and other promotional initiatives. (Book signings alone are not sufficient and should be combined with another activity, e.g. workshop, book reading, interview ...) Digital events are also eligible for the travel grant.

This grant may be awarded to organisations or publishers which invite Flemish authors and illustrators of literary work (fiction, poetry, essays, drama, creative nonfiction, children's and youth literature, comic books, and graphic novels) that has been translated.

The following conditions will be taken into account:

- Playwrights must have written at least one play that has been staged by a professional theatre company in Flanders or the Netherlands and/or has been translated into a language that will be used at the event.
- Authors must have a translation of a literary work available in a language that will be used at the event.
- Illustrators and comic book authors must have a translation of literary work available in a language that will be used at the event, or must travel as participants of an exhibition with a substantial number of their works.
- Poets should have a substantial number of poems available in a language that will be used at the event.

Organisations inviting the following artists do not qualify:

- Crossover and interdisciplinary artists whose work cannot be regarded as primarily literary. These artists should make use of the grants provided by the Arts Department of the Government of Flanders.
- Authors professionally affiliated with an educational or academic institution attending workshops or giving lectures with a primarily educational or academic aim (at universities, schools, etc.).
- Authors giving lectures to Dutch departments (teaching Dutch as a foreign language) outside the Dutch-language area can apply for support via ['Writers visit worldwide'](#).
- Artists/authors holding workshops or delivering masterclasses to other artists/authors. Authors and illustrators from Flanders can apply for a grant to follow a masterclass or workshop abroad via the [talent development grants](#) of Flanders Literature.

## 3 FINANCIAL SUPPORT

The grant covers, or contributes to, **the travel expenses** of Flemish authors who are invited abroad, **for a maximum of 500 euros**. In the case of a digital event, the grant contributes to the costs incurred in organising the event, **for a maximum amount of 500 euros**.

We expect the organisation to cover accommodation, enrolment fees or other expenses and to provide a reasonable fee for the author. Flanders Literature supplements this with an additional **author's fee of 100 euros per event** that will be paid directly into the author's account, up to a maximum of 500 euros per grant.

In the case of a physical event:

- Flanders Literature will only (partially) finance economy class flights, standard-class train journeys, and a fuel allowance of 0.27 euros per kilometre.
- Flanders Literature is committed to sustainable travel. We abide by the rules of the Flemish Government which state that journeys shorter than 500 kilometres, which can be completed by train within six hours, can only be compensated if made by train or car. Plane tickets will only be compensated for journeys longer than 500 kilometres or if it takes more than six hours to complete the same journey by train.

In the case of a digital event:

- Flanders Literature will cover or contribute to the technical costs of the event. We require proof of these costs in the form of invoices from, for instance, digital platforms, technicians, directors, etc.
- Flanders Literature will cover or contribute to other costs linked to the event, including webinar fees or subtitling. Again, we will require proof of these costs in the form of invoices.

## 4 CRITERIA

When evaluating applications for travel grants, Flanders Literature will consider:

- The aim of the visit or digital event.
- The author's programme.
- The literary quality of the author's work. If the work is not actively promoted by Flanders Literature, specialists will be asked to assess the literary quality of the original book.
- The estimated travel costs or costs for a digital event.
- The existence of recent translations of work by the invited author in a language that will be used at the event.
- The effort to target and reach the right audience.
- The number of travel grants that have already been awarded to the author or translator in the (same) calendar year
- The degree to which the event contributes to the promotion of literature from Flanders in the country and language area.
- The degree to which the event matches the international policy of Flanders Literature, in relation to the other travel grant applications and the available budget.

## 5 APPLICATION PROCEDURE

### □ DEADLINE

Applications may be submitted throughout the year but must arrive at Flanders Literature at least **six weeks before the event takes place**. All applications submitted later than this will be declined. Every effort will be made to process all applications within this six week period, provided the submitted information is complete.

### □ APPLICATION

Applications are to be submitted through the online application portal [My Flanders Literature](#). A user manual is available [here](#). If a problem cannot be resolved with the help of the manual, please contact us at [team@flandersliterature.be](mailto:team@flandersliterature.be).

Applicants will be asked to provide the following information:

- A copy of the invitation to the author.
- A description of the organisation.
- A detailed programme and any other relevant information about the event.
- Any other information that might help us evaluate the application.

#### **❏ DECISION AND PAYMENT**

Based on the submitted estimate of the costs, a provisional amount for the grant will be established and the applicant will be informed through the online application portal.

The final amount of the grant will never exceed the provisional amount.

This final grant will be established and paid after the event and after the (e-)tickets, proof(s) of payment of travel costs, or invoices for costs related to the digital event have been uploaded through the application portal as supporting documents.

#### **❏ CONDITIONS**

We expect the organiser to include the Flanders Literature logo when possible in the event's promotional material. The correct logo (in colour and in B/W) can be downloaded at the bottom of each page on our website.

If the organisation receives further grants or financial contributions from third parties for the same project, Flanders Literature must be informed. The Flanders Literature grant will not be paid if the organisation is already receiving a grant for the same (travel) costs from another party.

The grant must be used for the event described in the application form. Flanders Literature must be informed of any changes or cancellations. In the case of cancellation the grant will be withdrawn.

### **6 HARDSHIP CLAUSE**

Flanders Literature's board may decide to deviate from these guidelines if they result in an outcome that does not reflect its main objectives or lead to injustice.



#### **FLANDERS LITERATURE**

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